**JOB POSTING INFORMATION FORM**

**All jobs will be listed on the** [**AFP Greater Austin Chapter’s Job Posting page**](https://www.afpaustin.org/job-posting) **for 30 days and must be related to the fundraising profession. All job descriptions need to be submitted in PDF format. Be sure to include a point of contact for the position and use a professional outline. Aligned with our commitment to gender and racial pay equity, AFP GAC is now requiring salary ranges for all positions posted on the AFP GAC Job Board.** [**Click here**](https://afpglobal.org/careercentersalaryequity) **to learn more. Direct questions to** [**jobs@afpaustin.org.**](mailto:jobs@afpaustin.org)

**Steps:**

* **[View job posting options](https://www.afpaustin.org/job-posting)**
* [**Pay for the posting of your job**](https://afpgac.memberclicks.net/index.php?option=com_mcform&view=ngforms&id=2072724#/) **opportunity**
* **Once you have paid, please fill out this form.**
* **Make sure to email a PDF of your job description (**[**salary must be included**](https://afpglobal.org/careercentersalaryequity)**) plus your organization’s logo to** [**jobs@afpaustin.org**](mailto:jobs@afpaustin.org)

**\*\*Please send logo in full color .png or .jpeg format\*\***

**Organization Name:**

**Facebook Profile Name and /Link:**

**Twitter Handle and Link**:

**LinkedIn Handle and Link:**

**Contact Name**:

**Contact Email**:

**Job Posting Option (**[**view our options here**](https://www.afpaustin.org/job-posting)**):**

**Position Title:**

**Salary Range (required,** [**learn why here**](https://afpglobal.org/careercentersalaryequity)**):**

**Job Posting Summary for Facebook and LinkedIn [75 words or less]:**

**Job Posting Summary for Twitter (260 characters max):**

**For the Featured Job option only - Job Posting Summary for the Chapter E-Newsletter (1 sentence max):**